

Halestone Dance Studio

10 South Randolph Street | Lexington, Virginia 24450
540-463-7444 | www.halestone.com

Student Registration: 2011-2012

Please fill out this form completely, even if your dancer is a returning student. All the information requested on the form is necessary for our recordkeeping. You will need to sign the form on the back and indicate which payment plan you intend to use. Be sure to register on time so that the studio paperwork and class placements can be finalized before classes begin. A \$20 late fee will be charged for registrations received after July 31.

Parents/Guardians

Cell Phone: _____

Cell Phone: _____

Address: _____

City: _____ State / Zip: _____

Home Telephone: _____

1st Email: _____
(for billing and business correspondence)

2nd Email: _____
(for second party notification/copy)

Student Information

(Please use one form per student. Families with more than one student should fill out individual registration forms for each dancer and follow the instructions for combining tuition totals on the back of this form.)

Student's Name: _____

Age: _____ Grade (as of August, 2011): _____

Birthdate (mm/dd/yy): _____ / _____ / _____

*Halestone has two mass-communication sites on Facebook for parents and dancers aged 13 and older. **Halestone Bulletin Board** is a closed group for current studio members where they can find information about all of the latest studio news including rehearsal schedules, inclement weather cancellations, details about special events and much more. **Halestone Dance Studio** is maintained for the general public and does not provide access to the same kinds of detailed, studio business news.*

- () I have joined **Halestone Bulletin Board** on Facebook
() I have joined **Halestone Dance Studio** on Facebook

Class Registration

(Each form is for one student only)

CLASS	DAY	TIME	HOURS PER WEEK
Total Hours Per Week <i>(per single student)</i> :			

TO COMPLETE YOUR REGISTRATION, PLEASE FILL OUT THE INFORMATION ON THE SECOND PAGE OF THIS FORM

Halestone Dance Studio Payment Agreement

Family Name: _____

Please check applicable items:

Tuition Invoice Options Offered:

- I wish to be billed by email and have included an email address on the front of this form along with my home address and phone numbers.
- I prefer invoices to be sent home with my child from dance class.

Payment Plans Offered

- I will pay tuition in full at the time of registration with costume fees paid the first week of April, 2012.

Total Hours: _____ Total Due: \$ _____

- I will pay tuition in two equal payments at the beginning of each semester (August and December, 2011) with costume fees paid in full the first week of April 2012.

Total Hours: _____ Total Due: \$ _____

Installment Amount: \$ _____

- I will pay tuition in **TEN** equal installments beginning June 2011 through March 2012 with costume fees paid the first week of April, 2012.

Total Hours: _____ Total Due: \$ _____

Installment Amount: \$ _____

- I will pay tuition in **EIGHT** equal installments beginning August 2011 through March 2012 with costume fees paid the first week of April, 2012.

Total Hours: _____ Total Due: \$ _____

Installment Amount: \$ _____

Payment Policies

1. Print your child's full name on all checks and money orders for identification purposes.
2. Installment payments and costume fees are due by the 7th of each month. Payments received after the tenth of the month will be charged a \$10.00 late fee.
3. Students who drop or add a class will be charged the full amount for the semester in which the change takes place. Refunds will not be given for classes missed due to illness, family trips, etc. However, students are entitled to an equal number of make-up classes for those missed. Make-up classes can be arranged with the studio director.

Registration Fee (non-refundable)

- \$25.00 for first student per family
- \$5.00 for each additional student
- \$20.00 late fee for registrations postmarked after July 31, 2011 (per Family).

Photo Release

Please read and initial one of the following statements so that we can choose photo documentation for Halestone Dance Studio accordingly. If you do not wish to have your child's picture included in our materials, we certainly understand.

- Halestone Dance Studio HAS my permission to use photo and or video documentation of the student or students registered on this form for use in studio marketing, press relations, educational materials, and website archives in print and on the official company website. I understand that photos and/or video documentation will not be distributed for sale or for any other purpose in print or on the internet.
- Halestone Dance Studio DOES NOT have my permission to use photo and or video documentation of the student or students registered on this form for use in studio marketing, press relations, educational materials, and website archives in print and on the official company website.

I agree to abide by the payment plan I have chosen and the Halestone Dance Studio payment policies as stated on this form:

Signature _____
(parent/guardian):

Date: _____

For Families With More Than One Student:

A separate registration form is required for each student. However, once you have tallied your total tuition and the monthly installment

Enclosed	
Tuition Installment:	\$ _____
Registration Fee:	\$ _____
\$20 Late Fee: <i>(after July 31)</i>	\$ _____
Total Enclosed:	\$ _____

for each student, please add those amounts together and enter the total for your family below on just one of your children's forms.

To Complete Your Registration:

Send this completed registration form with your registration fee, tuition installment or payment in full to:

Halestone Dance Studio
10 South Randolph St.
Lexington, VA 24450